Zharina Kaye Suerte

289-828-5554 | zksuerte12@gmail.com | Milton, ON

PROFESSIONAL SUMMARY:

Hands-on Maintenance Technician with three semesters of formal electrical training from Sheridan College. Strong skills in industrial troubleshooting, preventative maintenance, and component repairs. Skilled at reading schematics, working with technical manuals, and following strict safety protocols, including Lockout/Tagout (LOTO), to keep operations running smoothly.

CORE:

- **Maintenance & Repair:** Mechanical & Electrical Troubleshooting, Preventive Maintenance (PM), Component Replacement, Blueprint & Schematic Reading, Running Manual & Automated Machinery.
- **Safety & Compliance:** Lockout/Tagout (LOTO) Procedures, Safety-Sensitive Environments, Quality Inspection, Plant Safety.
- **Technical Documentation:** Reading & Interpreting Maintenance Manuals, Wiring & Component Diagrams, Machine Specifications.
- **Soft Skills:** Direct Communication, Time Management, Troubleshooting, Teamwork & Collaboration.

WORK EXPERIENCE:

Precision Record Pressing | Burlington, ON
Team Leader Maintenance Technician | 2026 – Present

- Troubleshoot and repair mechanical, electrical, hydraulic, and pneumatic systems during equipment breakdowns by replacing components including dampers, hydraulic flow control valves, high-pressure electro-hydraulic valves, pistons, solenoid valves, pneumatic components, fuses, relays, capacitors, proximity sensors, wiring, and safety interlocks.
- Support production teams by troubleshooting machine issues, performing equipment adjustments and settings changes, and assisting operators to restore equipment operation and maintain workflow.
- Execute monthly scheduled preventive maintenance (PM) and component replacements on production machinery to minimize downtime.
- Handle Sunday night plant start-ups to prepare GZ vinyl pressing machines for production. Turn on and inspect boilers, chillers, pumps, air compressors, and hydraulic

systems to catch leaks, wear, or safety issues early. Coordinate repairs with management for part replacements and contact Thermogenic for boiler support.

- Follow Lockout/Tagout (LOTO) procedures and all workplace safety requirements during machine inspections, maintenance, and repairs.

Precision Record Pressing | Burlington, ON
Press Operator | 2022 – 2026

- Conducted minor equipment troubleshooting and assisted maintenance technicians with repairs and mold changeovers.
- Inspected visual and structural quality standards, reporting defects and operational concerns to management in a timely manner.
- Maintained a safe and tidy work environment, training new team members on machine operation and safety protocols.

Shrader Canada Limited | Oakville, ON
Facilitator | 2021– 2022

- Inspected and maintained production equipment to prevent breakdowns and ensure smooth order transitions.
- Verified order documentation, batch specifications, and quality checklists prior to initiating production runs to ensure compliance.
- Performed basic mechanical troubleshooting during line operations to minimize downtime and resolve minor equipment snags

EDUCATION & CERTIFICATIONS

- **Electrical Engineering Technician (completed 3 semesters)** | Sheridan College, Brampton, ON
- **Ontario Secondary School Diploma |** Assumption Secondary School, Burlington, Ontario
- **First aid & CPR**