

Jarome McLaughlin

Waterloo, ON | (437) 601-5803 | Jarome260@gmail.com

Dear Hiring Manager,

I am writing to express my interest for the current position with your team. As a Level 2 Millwright Apprentice who completed Conestoga College's Industrial Mechanic and Equipment Maintenance Pre-Apprenticeship program, I have built a strong foundation in mechanical systems, equipment maintenance, and safe work practices. I am now looking to continue developing my skills in a professional industrial environment.

My experience spans both food production and automotive manufacturing, giving me a well-rounded understanding of precision work, equipment handling, and quality control. At Treehouse Foods, I worked as a Production Baker, preparing large-scale batches while maintaining strict food safety and consistency standards in a high-volume setting. At Toyota Motor Manufacturing Canada, I strengthened my mechanical abilities by installing components, assembling parts, and operating power tools while meeting demanding production targets.

I also hold a wide range of industry-recognized certifications, including Lockout/Tag-out, Fall Arrest, Confined Space Training, WHMIS, Emergency First Aid/CPR/AED, and multiple equipment operation certifications such as Forklift, Scissor Lift, and Boom Lift. I am confident reading blueprints and schematics, and I take pride in being a reliable, safety-driven team member who thrives in fast-paced, hands-on environments.

I am confident that my technical skills, proven work ethic, and commitment to safety make me a strong fit for your team. I would welcome the opportunity to discuss how I can contribute to your operations and grow within your organization. Thank you for your time and consideration. With my technical training, strong work ethic, and commitment to safe, high-quality work, I am confident I would be a valuable addition to your team. I would welcome the opportunity to discuss how I can contribute to your operations and continue growing within your organization.

Thank you for your time and consideration.

Sincerely,
Jarome McLaughlin

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Millwright Apprentice with practical training in industrial machinery, mechanical assembly, and safe operating procedures. Skilled in equipment operation, blueprint interpretation, and problem-solving in production environments. Eager to step into a Level 2 Apprenticeship and add value through strong technical ability and a reliable, safety-driven approach.

Technical Skills

- Three years of automotive manufacturing experience Installing & assembling vehicle parts
- Two years of food industry experience baked large scales of food products
- Work effectively within compliance with the Occupational Health and Safety Act
- Trustworthy, Dependable with Excellent Attendance and Availability to work all shifts
- Knowledge in Trade Mathematics and Calculations
- Ability to Read and Draw Schematic Blueprints
- Power Tools/Scanners Experience, Skilled in Accurate Measuring and Scaling
- Ability to bend, Lift over 75 Pounds and Stand for a prolonged period
- Excellent hand-eye coordination and Creative problem-solving abilities
- Able to prioritize tasks with tight deadlines

Education/Certifications

- Industrial Mechanic & Equipment Maintenance Millwright Pre-Apprenticeship - *Conestoga College 2025*
- Lockout/Tag-out Procedures
- Fall Arrest
- WHMIS & Worker Health and Safety Awareness
- Food Handling Certification & Green Book (OHSA)
- Aerial Boom & Scissor Lift Pre-Shift Inspections
- Crane & Hoist Hand Signals
- Emergency First Aid, CPR-C & AED
- AODA & Workplace Diversity Training
- Scissor Lift, Boom Lift, and Forklift
- Working at Heights & Fire Awareness Safety

Work Experience

Toyota Motor Manufacturing |*Production worker* | Cambridge, ON 2021-2024

- Performed quality checks to ensure all parts met required specifications
- Installed vehicle components accurately while following all safety protocols.
- Used scanning equipment and power tools to support an efficient workflow

Treehouse Foods |*Production worker* | Georgetown, ON 2019 – 2021

- Baked large-scale batches of food products with precision and consistency.
- Upheld food safety standards and quality within a fast-paced production environment.
- Measured and scaled ingredients precisely to maintain integrity and consistency of product.