

Arley dos Santos Reis

3220 William Coltson Ave

Oakville, ON L6H 7X9

Email: arleysanrei@hotmail.com

Phone: +1 437-788-6557

Dear Apprenticeship Recruiter,

I am writing to express my strong interest in the Millwright (Industrial Mechanic) Apprenticeship opportunity with Union Local 1916. I am a highly motivated industrial worker with over 15 years of experience in heavy industrial environments, including pulp and paper mills, steel manufacturing, and construction. I am seeking the opportunity to formally train as a Millwright and build a long-term career within the union.

Throughout my career, I have worked extensively around industrial machinery and mechanical systems, including rotating equipment, pumps, valves, piping systems, conveyors, and high-voltage motors. I am experienced in reading mechanical, hydraulic, and piping schematics, performing equipment inspections using precision measuring tools, and following strict lockout/tagout and safety procedures. In my previous roles as a Process Operator and Lead Hand, I worked closely with maintenance teams to identify mechanical issues, support equipment shutdowns, and ensure machinery was safely prepared for repair.

Currently, I work as a Concrete Finisher in a fast-paced construction environment, where I regularly use hand and power tools, install embedded hardware, and perform physically demanding work under strict safety standards. This role has further strengthened my work ethic, reliability, and ability to perform skilled trade work in challenging conditions.

I take great pride in working safely, learning continuously, and contributing positively to team environments. I am eager to apply my mechanical aptitude, industrial experience, and strong commitment to safety while learning the Millwright trade under the guidance of Union Local 1916. I am fully prepared for shift work, travel, and the demands of apprenticeship training.

Thank you for considering my application. I would welcome the opportunity to further discuss my qualifications and demonstrate my dedication to becoming a skilled Millwright within your union.

Sincerely,
Arley dos Santos Reis

Arley dos Santos Reis

3220 William Coltson Ave

Oakville, ON L6H 7X9

Email: arleysanrei@hotmail.com

Phone: +1 437-788-6557

OBJECTIVE

Motivated industrial worker seeking a Millwright (Industrial Mechanic) Apprenticeship with Union Local 1916. Brings over 15 years of experience in heavy industrial environments including pulp & paper, steel manufacturing, and concrete construction. Strong background in mechanical systems, rotating equipment, valves, pumps, schematics, precision measurement, safety procedures, and teamwork. Highly committed to learning the Millwright trade and building a long-term union career.

RELEVANT SKILLS & QUALIFICATIONS

- Mechanical aptitude with industrial machinery and rotating equipment
- Reading and interpreting mechanical, hydraulic, and piping schematics
- Experience with pumps, valves, motors, conveyors, piping systems
- Precision measurement using calipers, micrometers, gauges, dial indicators
- Lockout / Tagout (LOTO) procedures for mechanical and electrical equipment
- Use of hand tools and power tools (grinders, drills, torque tools, impact tools)
- Equipment inspection, troubleshooting, and defect identification
- Heavy lifting (>25 kg) and physically demanding work
- Strong safety awareness in high-risk industrial environments
- Team-oriented with experience supervising operators
- Willing to work shifts, nights, weekends, and travel to job sites

WORK EXPERIENCE

Concrete Finisher

Consolidated Shotcrete Inc. – Toronto, ON

September 2020 – December 2025

- Perform finishing, trimming, and leveling of shotcrete to line and grade using hand and power tools

- Install anchor bolts, steel plates, and embedded fixtures in freshly poured concrete
- Inspect formwork, reinforcement steel, and placement prior to concrete application
- Operate vibrators and other tools to compact and consolidate concrete
- Work safely in fast-paced construction environments and all weather conditions
- Demonstrate physical endurance, coordination, and attention to detail
- Travel between job sites and work extended shifts as required

Pulp Mill Process Operator (Operator Level 3 – Lead Hand)

Klabin S.A. – Paraná, Brazil

November 2012 – May 2018

- Operated and monitored digesters, washers, screening equipment, bleaching systems, pumps, valves, and tanks
- Supervised a team of 5 operators per shift and coordinated safe operations
- Identified abnormal equipment behavior using gauges, indicators, and control panels
- Coordinated startup and shutdown of machinery and communicated with control room
- Performed inspections using calipers and micrometers to verify component condition
- Read mechanical, hydraulic, and piping schematics
- Applied lockout/tagout procedures for mechanical, electrical, and instrumentation maintenance
- Knowledge of mechanical seals, bearings, pumps, piping systems, and valves
- Maintained clean, organized, and safe work areas

Pulp & Paper Mill Operator

Suzano Pulp & Paper Mill – Bahia, Brazil

December 2005 – October 2011

- Operated and monitored industrial pulp processing equipment and machinery
- Assisted with equipment inspections, adjustments, and process troubleshooting
- Read blueprints and mechanical diagrams
- Inspected components using precision measuring tools
- Supported maintenance activities by isolating and preparing equipment
- Followed strict safety protocols in high-risk industrial settings

Quality Inspector – Rolled Steel Profiles

ArcelorMittal – Cariacica, Brazil

December 2000 – December 2005

- Performed dimensional and visual inspections on rolled steel products
- Used micrometers, calipers, gauges, and templates for precision measurement
- Read mechanical drawings and product specifications
- Identified defects, tagged non-conforming material, and coordinated corrective actions
- Assisted with mechanical testing preparation (tensile, bend, impact tests)
- Operated cab-controlled overhead cranes
- Worked safely around heavy machinery, high temperatures, and moving equipment

EDUCATION

Bachelor's Degree – Business Administration

Faculdade de Estudos Sociais

2010 – 2014

CERTIFICATIONS

- **WHMIS** (Valid)
- **Standard First Aid & CPR** – Valid until June 2028
- **Working at Heights Certification**
- **OACP Certificate** – Valid until June 2026

ADDITIONAL STRENGTHS

- Strong work ethic and reliability
- Comfortable learning new mechanical systems
- Clear communicator in team and safety settings
- Committed to apprenticeship training and union standards